

bondi toy library

Committee Position Descriptions

President - The inspirer

Provides leadership, motivation and vision, and assists the Committee to operate effectively and efficiently. Attends all meetings and acts as BTL signatory.

Secretary - The organiser

Keeps a record of all business and communicates minutes to all members. Acts as BTL signatory.

Treasurer - The number-cruncher

Provides accurate financial management; ensures employees are accurately compensated; prepares budget and financial statements. Acts as BTL signatory.

Social Media Officer - The IT guru

Aims to increase the profile and patronage of BTL through social media and engage a diverse target audience.

Grants and Sponsorship Officer - The bread-winner

Identifies opportunities and lodges submissions for funding

Membership Officer - The people person

Aims to retain members through engagement & welcome new members via email

Special Projects Officer - The Doer

Supported by the whole committee to get stuff done!